AGENDA

Council on Postsecondary Education
September 19, 2004
12:30 p.m. (CT)
Ballroom D, Sloan Convention Center
Bowling Green, KY

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Other Business
Next Meeting – November 7-8, 2004
Adjournment

CPE meeting materials are available on the Council Web site at www.cpe.state.ky.us/aboutus/aboutus_council_meetings_materials.asp.

MINUTES
Council on Postsecondary Education
July 19, 2004

The Council on Postsecondary Education met July 19, 2004, at Campbellsville University in Campbellsville, Kentucky. Chair Barger presided.

ROLL CALL

The following members were present: Walter Baker, Steve Barger, Peggy Bertelsman, J. P. Davis, Richard Freed, Susan Guess, John Hall, Charlie Owen, Joan Taylor, Lois Combs Weinberg, Charles Whitehead, and Ken Winters. Ron Greenberg, Esther Jansing, John Turner, and Gene Wilhoit did not attend.

APPROVAL OF MINUTES

The minutes of the previous meeting were approved as distributed.

Mr. Barger thanked President Michael V. Carter and the staff of Campbellsville University for hosting the meeting.

CAMPBELLSVILLE UNIVERSITY REPORT

President Carter said that Campbellsville University has a proud history of preparing servant leaders through Christian higher education and will celebrate 100 years of service in 2006. The university has added several new academic programs as well as new student life opportunities, including a state-of-the-art technology training center and a wellness/athletic training center. The university is planning additional improvement for academic programs, athletics, student housing, and student life. The enrollment is nearly 2,000 students with 87 percent being Kentucky residents. Annual giving has increased to nearly $7 million this past fiscal year. During the last five years, the institution's budget has grown to $27 million with 28 percent of the funds allotted to scholarships. He said that affordability is the largest challenge and the largest threat to the institution. He said that the institution contributes to the economic well being of the area by providing one in ten of the county's employment opportunities.

BUDGET UPDATE

An update on the 2004-06 budget was included in the agenda book. On June 28, 2004, Governor Ernie Fletcher signed an executive order implementing a Public Services Continuation Plan for the first quarter of the fiscal year 2004-05. Franklin County Circuit Judge Roger Crittenden ruled on June 30, 2004, that the continuation plan could proceed with limits. The Council staff will continue to keep the Council members informed about budget activities.

COMPREHENSIVE FUNDING MODEL REVIEW

The Council staff is proceeding with its plan of work regarding the comprehensive funding model review. A draft of the objectives and principles designed to guide the overall work of the review was included in the agenda book. These objectives were discussed with the Chief Budget Officers at their June retreat.

2004-05 STRATEGIC PLANNING PROCESS

The Council initiated a comprehensive strategic plan update process at the May Council meeting. During the design phase of the process, the Council staff sought the advice of a number of individuals and groups. Results of these

discussions provided the groundwork for a conversation with the Council's Executive Committee July 1, 2004. Committee members offered several suggestions and the staff has incorporated these into the process. The focus of the 2004 Governor's Conference on Postsecondary Education Trusteeship scheduled for September 19-20 will be on planning. The conference will be the kick-off event for nine regional forums planned across the state in September and October. Regional campus forums will be scheduled after the first of the year. The planning documents will be finalized and published for the September 2005 trusteeship conference.

GED TESTING PROGRAM REGULATION

RECOMMENDATION: The staff recommends that the Council approve the proposed amendment to the administrative regulation titled *785 KAR 1:010 GED Testing Program* and file the administrative regulation with the Legislative Research Commission.

The changes to the administration regulation are 1) increasing the test fee to $40 for the battery of five tests or $10 per individual test and 2) increasing the cost of a duplicate diploma from $5 to $25. Additional information is included in the agenda book.

MOTION: Mr. Freed moved that the recommendation be approved. Ms. Weinberg seconded the motion.

VOTE: The motion passed.

GED ELIGIBILITY REQUIREMENTS REGULATION

RECOMMENDATION: The staff recommends that the Council approve the proposed amendment to the administrative regulation titled *785 KAR 1:130 GED Eligibility Requirements* to conform with the passage of House Bill 178 and file the administrative regulation with the Legislative Research Commission.

House Bill 178 passed during the 2004 session of the Kentucky General Assembly stipulates that students who drop out of high school and earn a GED by October 1 of the following school year will not count in that school's dropout rate. The current GED eligibility regulation does not allow students to test until they have been withdrawn from high school one year or the last enrolled class has graduated. To conform to HB 178, the GED Eligibility Requirements regulation must be amended.
MOTION: Ms. Bertelsman moved that the recommendation be approved. Mr. Hall seconded the motion.

VOTE: The motion passed.

P-16 COUNCIL

Richard Freed, chair of the P-16 Council, gave a report on recent activities. At the June meeting, the group reviewed a draft proposal for statewide P-16 performance indicators, several approaches to improving high schools, the Council's strategic planning process, and updates on local P-16 Council initiatives. A proposal to expand the membership of the state P-16 Council was approved.

RECOMMENDATION: The staff recommends that the Council approve the following appointments to the P-16 Council:

- Secretary of the Education Cabinet (ex officio, non-voting)

- Commissioner of Technical Education
- Commissioner of Workforce Investment
- CPE Vice President for Adult Education
- A business representative and a labor representative, each to be designated by the Kentucky Workforce Investment Board
- A representative of the local P-16 councils
- Executive Director of the Kentucky Higher Education Assistance Authority

Since the state P-16 Council was formed in April 1999 by agreement between the Council and the Kentucky Board of Education, representatives of the Kentucky Education Professional Standards Board, the Governor's Office of Early Childhood Development, and the secretary of the Workforce Development Cabinet have been added. Several developments suggest the need to reconsider the membership of the state P-16 Council. Some of the partner agencies have changed administrative location, and all current partners have been brought under the Education Cabinet. Local P-16 council representation will contribute to the alignment of state and local agendas. When the state P-16 Council approved guidelines for forming local councils, it followed national guidelines for best practice by stipulating that these local councils included representation from business and labor. The proposed changes align the state council membership with these criteria. Finally, the importance of providing affordable access to college and financial incentives to students entering the workforce in shortage areas argues for including representation from the Kentucky Higher Education Assistance Authority. The Kentucky Board of Education also must approve the appointments.

MOTION: Ms. Weinberg moved that the recommendation be approved. Mr. Whitehead seconded the motion.

VOTE: The motion passed.

GO HIGHER KY WEB PORTAL

The Go Higher Kentucky Web portal (www.GoHigherKY.org) was launched June 2, 2004. Formerly Kentucky Mentor, this new, enhanced Web portal provides information, resources, and interactive tools to guide traditional and nontraditional students through the college planning process. An interagency committee is planning the public launch of GoHigherKY.org in mid-August to coincide with back-to-school promotions.

There was no report from Commissioner Gene Wilhoit.

SEAMLESSNESS POLICY GROUP

Ms. Bertelsman gave a report on the activities of the Seamlessness Policy Group. Topics of discussion include the general education transfer policy, course applicability system, the creation of transfer scholarships, and dual enrollment and dual credit. She pointed out that transfer students and completers of two-year and certificate programs are not included in the system's six-year graduation rate. She said that the Council should discuss this issue.

GENERAL EDUCATION TRANSFER POLICY

RECOMMENDATION: The staff recommends that the Council endorse the revised General Education Transfer Policy.

This policy was adopted in 1996 to provide guidelines for the transfer of general education coursework between Kentucky's public postsecondary institutions. Enhancements to the statewide policy will improve the process by which students

are able to receive credit for all or part of their general education program when they transfer.

MOTION: Ms. Bertelsman moved that the recommendation be approved. Mr. Davis seconded the motion.

VOTE: The motion passed.

SPRING 2004 BACCALAUREATE DEGREES

Information about baccalaureate degrees awarded in Spring 2004 was included in the agenda book.

WORKFORCE/ ECONOMIC DEVELOPMENT POLICY GROUP

Mr. Hall said that earlier in the day the Workforce/Economic Development Policy Group heard a presentation from the Council staff on degree production including certificates, diplomas, and degrees for all the institutions in the state. The staff will compare this output data with the workforce needs of the state. The Council can then determine if policy changes are needed.

PUBLIC HEALTH

RECOMMENDATION: The staff recommends that the Council approve the Statewide Strategy for Public Health Education and Research developed by the Council's Public Health Advisory Committee.

Jim Applegate, Council Vice President for Academic Affairs, introduced the members of the advisory committee: Tom Samuel (Acting Dean, UK College of Public Health), John Bonaguro (Dean, WKU College of Health and Human Services), David Gale (Dean, EKU College of Health Sciences), Richard Clover (Dean, UofL School of Public Health and Information Sciences), and Rice Leach (former Commissioner of the Kentucky Department for Public Health). The advisory committee members, along with Harrison Spencer, President and CEO of the Association of Schools of Public Health, discussed the plan developed to address Kentucky's public health education and research needs. The plan makes the following specific recommendations:

- Increase capacity of education programs to meet the state's needs for public health services.
- Strengthen coordination between academic institutions and the Kentucky Department for Public Health.
- Strengthen collaborative public health research within and across public/private universities and colleges.
- Strengthen public health research partnerships with communities.
- Link public health research with public health practice.
- Increase funding from traditional federal sources (National Institutes of Health, Centers for Disease Control and Prevention, and Health Resources Services Administration) and seek additional public/private funding resources.
- Establish an on-going statewide public health advisory committee to advise the Council on Postsecondary Education on public health issues and implementation of the Statewide Strategy for Public Health.

MOTION: Ms. Weinberg moved that the recommendation be approved. Mr. Davis seconded the motion.

Ms. Bertelsman suggested that the Council monitor the progress in this area and

asked that the advisory committee provide the Council with an update of activities at least two times per year.

Mr. Winters asked for a report from the institutions on how they are involved in meeting the public health needs of the state.

VOTE: The motion passed.

ENDOWMENT MATCH PROGRAM GUIDELINES

RECOMMENDATION: The staff recommends that the Council revise the 2002-04 Endowment Match Program Guidelines 1) to enable the universities to support endowed research scholars, 2) to clarify the definition of applied research programs, and 3) to include a statement about program diversity in accordance with HB 269.

MOTION: Mr. Baker moved that the recommendation be approved. Ms. Weinberg seconded the motion.

VOTE: The motion passed.

CAPITAL PROJECTS

RECOMMENDATION: The staff recommends that the Council approve the request of Western Kentucky University to renovate the Van Meter Outlook and construct a garden with $1,400,000 of private funds.

MOTION: Mr. Winters moved that the recommendation be approved. Mr. Davis seconded the motion.

VOTE: The motion passed.

RECOMMENDATION: The staff recommends that the Council approve the request of the University of Kentucky to renovate and expand the Boone Faculty Center with $4,377,000 of private funds.

MOTION: Mr. Winters moved that the recommendation be approved. Mr. Davis seconded the motion.

VOTE: The motion passed.

CEO REPORT

Mr. Whitehead gave a report on activities of the Committee on Equal Opportunities. He said that the committee continues to be concerned about the lack of recurring funds for EEO programs. He said that Kentucky State University will hold an orientation for its new governing board members July 21 and invited Council members to attend.

EXTENSION OF 1997 KY PLAN FOR EQUAL OPPORTUNITIES

RECOMMENDATION: The Committee on Equal Opportunities recommends that the Council extend the effective date of the 1997-2002 Kentucky Plan for Equal Opportunities until a new equal opportunities plan can be developed.

MOTION: Mr. Whitehead moved that the recommendation be approved. Ms. Weinberg seconded the motion.

VOTE: The motion passed.

FACULTY DEV

A report on the May 2004 Faculty Development Conference was included in the

CONFERENCE	agenda book.
2004-05 AGENCY OPERATING BUDGET	RECOMMENDATION: The staff recommends that the Council approve the fiscal year 2004-05 agency operating budget. Mr. Layzell noted that the information presented in this agenda item is based on the Public Services Continuation Plan for the first quarter of FY 2004-05 and may be revised based on Judge Crittenden's June 30 ruling that the continuation plan could proceed but with limits. MOTION: Mr. Freed moved that the recommendation be approved. Ms. Bertelsman seconded the motion. VOTE: The motion passed.
CREATION OF NON-PROFIT CORPORATION	Mr. Layzell said that recently the Council staff has been talking with the Louisville *Courier-Journal* and other individuals and corporations about sponsoring a number of postsecondary education initiatives. In order for these contributions to be tax exempt, the receiving organization must be recognized by the federal government as a charitable corporation under section 501(c)(3) of the Internal Revenue Code. The Council staff is in discussions with the Education Cabinet and the Fletcher administration to ascertain whether enabling legislation is required to establish a non-profit corporation to receive these private and corporate gifts. MOTION: Ms. Weinberg moved that the staff continue to work to establish the non-profit corporation. Ms. Bertelsman seconded the motion. VOTE: The motion passed.
PRESIDENT EVALUATION	Mr. Barger said that at the July meeting the Council members reviewed the annual evaluation of the Council president and reported that Mr. Layzell has received a positive evaluation. MOTION: Mr. Whitehead made a motion to give Mr. Layzell a 4 percent salary increase. Ms. Bertelsman seconded the motion. VOTE: The motion passed. Mr. Layzell said that he is very grateful for the recognition but said that he would not accept the salary increase.
CRADLE TO COLLEGE COMMISSION	Ms. Bertelsman said that recently Governor Fletcher established a Cradle to College Commission to find new, innovative ways to ensure that every Kentucky family can afford higher education for their children. She suggested that a member of the state P-16 Council be asked the serve.
COMMITTEE APPOINTMENTS	Mr. Barger appointed Ms. Bertelsman and Ms. Taylor to another one-year term on the Council's Executive Committee, expiring July 30, 2005.
NEXT MEETING	Mr. Barger said that the Council will hold a retreat August 15-16 at Shaker Village near Harrodsburg, Kentucky.

The next meeting of the Council will be September 19-20 in Bowling Green. The meeting will be held in conjunction with the

2004 Governor's Conference on Postsecondary Education Trusteeship.

COUNCIL STAFF — Mr. Layzell announced that Christina Whitfield will leave the Council staff the end of July. She will join the Kentucky Community and Technical College System as Senior Director of Research and Analysis.

ADJOURNMENT — The meeting adjourned at 11:55 a.m.

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Thomas D. Layzell
President

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Phyllis L. Bailey
Associate, Executive Relations

Council on Postsecondary Education
September 19, 2004

Focus on Reform:
A Preview of Measuring Up 2004

Measuring Up 2004, the national report card on postsecondary education published by the National Center on Public Policy and Higher Education, will be released September 15, 2004. Peter Ewell, vice president of the National Center for Higher Education Management Systems and one of the lead consultants on the report card, will give a brief preview of Kentucky's results (a more comprehensive presentation will be made in the opening plenary session of the trusteeship conference), with particular emphasis on the student learning category. Kentucky has been one of five states participating in a pilot project to address the "incomplete" grade that all states received in this category in 2002. Kentucky's results will be the focus of this Council discussion.

Staff preparation by Sue Hodges Moore

Council on Postsecondary Education
September 19, 2004

Comprehensive Funding Model Review

Progress continues on the Comprehensive Funding Model Review. The review involves close coordination among institutional representatives and linkages regarding the strategic planning process. Draft recommendations will be presented to the Council in November.

The Council staff continues to coordinate the comprehensive funding model review. Activities and progress are as follows:

- The staff completed campus visits with each institution and met with the staffs of the Office of the State Budget Director and the Legislative Research Commission to discuss funding policies and issues relevant to the review.
- The staff conducted a two-day Chief Budget Officers retreat June 10-11 to discuss in detail all of the issues and to prepare for the remaining activities related to the review. A second retreat is planned for October 7-8.
- The staff has developed a five-workgroup system for extensive discussions on the issues which includes separate meetings or conference calls several times each month. The workgroups are as follows: (1) Base Funding Model; (2) Performance/Accountability; (3) Capital Issues; (4) Funding Distribution Methodology; and (5) Incentive Funding Programs. Membership on the workgroups includes staff members from the Council, the institutions, the Governor's budget office, and the Legislative Research Commission.
- The staff has had numerous internal planning discussions regarding the coordination between the strategic planning process and the comprehensive funding review including discussions with the Council at the August retreat.
- The staff presented status reports and invited input from the institutional presidents during meetings in June, July, August, and September.

Next steps:

- Develop draft recommendations for the Council's review and for review at the October Chief Budget Officers' retreat.
- Complete a second set of campus visits to discuss/explain/answer questions about draft recommendations.
- Meet with the Chief Academic Officers to discuss funding model issues in September.
- Provide information to the members of SCOPE.
- Present draft recommendations to the Council in November.
- Present final recommendations to the Council in January (for only those components that can be completed without final action on the revised public agenda and related planning documents).
- Continue after January to coordinate remaining funding model components that are directly linked to the strategic planning process.

- Implement approved changes in the budget recommendation development for FY 2006-08.

The following document provides an executive summary of the major issues as presented to the CBOs and the presidents in September.

Staff preparation by Sandra Woodley

Comprehensive Funding Review

Executive Summary of Major Issues

1. **Base Funding Model**

    a. Consistent with and linked to statewide strategic agenda
    b. Less subjective, more structured, more transparent process
    c. Benchmark selection: aspirational vs. peer institutions
    d. Possible structural additions/changes (Carnegie classification, cost of living adjustment, mandated programs, etc.)
    e. Incorporating accountability/performance measures and incentives
    f. Issues of equity: tuition deduction—standard vs. actual; funding gap—general vs. total public funds; equity adjustment if disproportionate gaps exist
    g. Issues of adequacy: measure of central tendency; state's share vs. student's share; fixed cost adjustment for low enrollment institutions
    h. Issues of affordability: incorporation of tuition policy, financial aid policies

2. **Funding Distribution Methodology**

    a. Balance methodology among uses of funds and priorities
        - Review equity index (to more accurately reflect funding gap)
        - Review the process of full funding for base adjustments and M&O for new facilities as first priority and proportional increase as 2nd priority
        - Review process of equity funding being lowest priority

3. **Capital Funding Issues**

    a. Condition and fit-for use of existing space
    b. Match requirement for research space
    c. Match requirement for capital renewal pools
    d. Methodology for priority recommendations among projects
    e. Institutional flexibility to issue agency bonds

4. **Incentive Funding**

    a. Guideline revisions for incentive funding programs that may be included in budget recommendation for FY 2006-08
    b. Reporting streamlining (adding outcome based reporting, eliminating or reducing some other reporting, etc.)
    c. Discussion of priorities among incentive programs that may be included in FY 2006-08 recommendation

Council on Postsecondary Education
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2004-05 Strategic Planning Process Update

The process for updating the public agenda for postsecondary education continues to move forward. The Council discussed the detailed timeline, trusteeship conference agenda, regional forum schedule and format, selected data analyses, and proposed publications at its August 15-16 retreat. On August 27, Tom Layzell and Sue Hodges Moore briefed Governor Fletcher and Education Secretary Fox on the process. And at their September 1, 2004 monthly meeting, the presidents offered their comments and advice on the process and had a preliminary discussion about the review of institutional mission statements.

The following attachments reflect the most up-to-date descriptions of plan activities and components:

Attachment A – Timelines
Attachment B – Regional forum schedule
Attachment C – Regional forum invitees
Attachment D – Regional forum format
Attachment E – Mission parameters
Attachment F – Planning package outline

Staff preparation by Sue Hodges Moore

Kentucky Postsecondary Education
2004 Strategic Planning Process
General Timeline

Activity	2004									2005								
	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept
Phase 1: Planning Process Design																		
Staff discussion	✓	✓																
Draft planning process outline	✓	✓																
Campus visits	✓	✓	✓															
Legislative/Gov staff meetings	✓	✓	✓															
CPE discussion		✓		✓	✓													
Phase 2: Assessment of Current State of KY Postsecondary Education																		
Data compilation and analysis	✓	✓	✓	✓	✓	✓												
2020 projections		✓	✓	✓	✓	✓												
Phase 3: Development of Public Agenda, Statewide Action Agenda, Regional Priorities, and Key Indicators																		
Constituent conversations				✓	✓	✓	✓	✓	✓	✓	✓							
Statewide forum (trusteeship conference)						✓												
Regional forums						✓	✓											
Council review of forum highlights								✓										
Review of forum highlights with SCOPE									✓									
Circulation & review of draft agendas, regional priorities, & key indicators								✓	✓	✓	✓							
Discussion of drafts at regional campus forums										✓	✓							
Discussion with SCOPE						✓			✓			✓						
Preliminary Council approval of public agenda, statewide action agenda, regional priorities, & key indicators												✓						
Final Council approval																✓		
Publication and distribution																	✓	✓
Phase 4: Development of Mission Parameters, Campus and Council Action Plans																		
Development of mission parameters									✓	✓	✓	✓						
Regional campus forums										✓	✓							
Council approval of mission parameters, action plan guidelines												✓						
Campus and Council development of action plans												✓	✓	✓	✓	✓		
SCOPE update on action plans, mission parameters												✓			✓		✓	
IEG Spring Board Development Seminar														✓				
Council discussion of Council action plan; update on campus action plans														✓				
Council approval of campus and Council action plans																✓		
Publication & distribution																	✓	✓

Strategic Planning Process & Comprehensive Funding Model Review
CPE Oversight, Consultation with Presidents, SCOPE, & CEO
Detailed Timeline

Month	CPE Study Session & Mtg	Executive Committee Mtg	Presidents' Mtg	SCOPE Mtg	Committee on Equal Opportunities Mtg	Other
May-04	*(5/23)* : Overview of planning process & comprehensive funding model review (see agenda items)					
Jun-04						Update/advice from CPE chair and vice chair on planning process
Jul-04	*(7/19)* : Discuss revised planning process and timeline (see agenda item); update on funding model review	*(7/1)* : Discuss planning process, timeline, regional forums; discuss funding model review process, objectives, principles				
Aug-04			*(8/4)* : Discuss revised timeline, regional forums, trusteeship conference			*(8/15-16) CPE Retreat* : Discuss revised planning timeline, forums, trusteeship conference, data analysis/2020 projections, planning issues; discuss status of funding model review
Sep-04	*(9/19)* : Measuring Up 2004 presentation; 2020 projections; update on funding model review		*(9/13):* Discuss trusteeship conference; preliminary discussion on development of mission parameters; regional forums; update on funding model review	*(9/19-20)* : Planning discussion at trusteeship conference		*(9/19-20) Trusteeship Conference* : Planning kickoff - discussions with SCOPE members, board members, presidents, CPE members *(9/29)* : Regional forum in Covington

Month	CPE Study Session & Mtg	Executive Committee Mtg	Presidents' Mtg	SCOPE Mtg	Committee on Equal Opportunities Mtg	Other
Oct-04			*(10/6):* Planning update; update on funding model review		*(10/18-19)* : Update on planning; information on regional forums	*(10/4-27)* : Regional forums in Louisville, Prestonsburg, Manchester, Lexington, Ashland, Paducah, Madisonville, Glasgow
Nov-04	*(11/7-8)* : Discuss forum results, draft public agenda, statewide action agenda, regional priorities	*(11/3)* : Review regional forums results & discuss draft public agenda; update on funding model review	*(11/3):* Review regional forum results & discuss draft public agenda; update on funding model review			
Dec-04		*(12/1)* : Discuss draft public agenda, statewide action agenda, regional priorities, key indicators; discuss mission parameters, action plan guidelines; update on funding model review	*(12/6):* Discuss draft public agenda, statewide action agenda, regional priorities, key indicators; discuss mission parameters, action plan guidelines; update on funding model review	*(12/6 tentative)* : Discuss draft public agenda, statewide action agenda, key indicators, regional priorities; discuss preliminary proposal for funding model		

Month	CPE Study Session & Mtg	Executive Committee Mtg	Presidents' Mtg	SCOPE Mtg	Committee on Equal Opportunities Mtg	Other
Jan-05	*(dates and locations tbd):* Regional Campus Forums *(1/31)* : Discuss mission parameters, guidelines for campus and Council action plan development; approve new funding model	*(1/12)* : Continue discussion of draft public agenda, statewide action agenda, regional priorities, key indicators; discuss mission parameters, guidelines for development of campus and Council action plans; update on funding model review	*(1/5):* Continue discussion of draft public agenda, statewide action agenda, regional priorities, key indicators; discuss mission parameters, guidelines for development of campus and Council action plans; update on funding model review			
Feb-05	*(dates and locations tbd):* Regional Campus Forums		*(2/2):* Update on draft public agenda, statewide action agenda, regional priorities, key indicators; discuss mission parameters, guidelines for development of campus and Council actin plans		*(tbd):* Update on planning	

Month	CPE Study Session & Mtg	Executive Committee Mtg	Presidents' Mtg	SCOPE Mtg	Committee on Equal Opportunities Mtg	Other
Mar-05	*(3/21)* : Approve public agenda, statewide action agenda, regional priorities, key indictators; approve mission parameters; issue guidelines for campus and Council action plan development; update on 2006-08 budget process	*(3/2):* Discuss results of regional campus forums	*(3/2):* Continue discussion of draft public agenda, statewide action agenda, regional priorities, key indicators; update on campus and Council action plans & mission parameters; update on 2006-08 budget process	*(tbd)* : Continue discussion of draft public agenda, statewide action agenda, regional priorities, key indicators; update on campus action plans & mission parameters; discuss funding model		
Apr-05		*(4/13)* : Advice on Council action plan; update on campus action plan development	*(4/6):* Update on Council action plan and discuss campus action plan development		*(tbd):* Update on planning	
May-05	*(5/22)* : Discuss draft Council action plan; update on campus action plan development; update on 2006-08 budget process		*(5/4):* Update campus action plan development; discuss IEG spring board development seminar; update on 2006-08 budget process			*(5/22-23 IEG Spring Board Development Seminar):* Discuss action plans/mission parameters (response to public agenda, action agenda, regional priorities); overview of new funding model

Month	CPE Study Session & Mtg	Executive Committee Mtg	Presidents' Mtg	SCOPE Mtg	Committee on Equal Opportunities Mtg	Other
Jun-05		*(6/5)* : Update/advice on planning process & budget development	*(6/1):* Update on planning process & budget development	*(tbd)* : Update/advice on planning process & budget development	*(tbd):* Update on planning	*(6/5-6 CPE Retreat)* : Discuss planning process, trusteeship conference
Jul-05	*(7/18)* : Approve campus and Council action plans; preliminary discussion of budget priorities, other budget matters		*(7/6):* Finalize campus action plans; preliminary discussion of budget priorities, other budget matters			
Aug-05		*(8/3)* : Discuss budget development process; discuss trusteeship conference	*(8/3):* Discuss budget development process; discuss trusteeship conference	*(tbd)* : Update/advice on planning & budget priorities	*(tbd):* Update on planning	
Sep-05	*(9/18)* : Final endorsement of planning package; discuss 2006-08 funding priorities based on public and statewide action agendas, institutional action plans		*(9/7):* Discuss trusteeship conference; update on planning; discuss 2006-08 funding priorities based on public and statewide action agendas, institutional action plans			*(9/18-19 Trusteeship Conference):* Distribution of strategic plan package; discuss implementation (what's it gonna take?)

Month	CPE Study Session & Mtg	Executive Committee Mtg	Presidents' Mtg	SCOPE Mtg	Committee on Equal Opportunities Mtg	Other
Oct-05		*(10/5)* : Continued discussion of funding priorities based on public and statewide action agendas, campus and Council action plans	*(10/5):* Update on planning & budget priorities	*(tbd)* : Update on planning and budget priorities	*(tbd):* Update on planning	
Nov-05	*(11/7)* : Approval of 2006-08 biennial budget recommendation		*(11/2):* Discuss 2006-08 biennial budget recommendation			

CPE and Executive Committee meeting dates are tentative.

Attachment B

2004-05 Strategic Planning Process
Regional Forums

Date	Time	City	Area Development Districts	Site
9-29-04	6:30-9 pm (ET)	Covington	**Northern Kentucky:** Boone, Campbell, Carroll, Gallatin, Grant, Kenton, Owen, Pendleton **Buffalo Trace:** Bracken, Fleming, Lewis, Mason, Robertson	Holmes High School 2500 Madison Avenue Covington
10-4-04	6:30-9 pm (ET)	Louisville	**KIPDA:** Bullitt, Henry, Jefferson, Oldham, Shelby, Spencer, Trimble	duPont Manual High School 120 W. Lee Street Louisville
10-12-04	6:30-9 pm (ET)	Prestonsburg	**Big Sandy:** Floyd, Johnson, Magoffin, Martin, Pike	Prestonsburg High School 825 Blackcat Boulevard Prestonsburg
10-13-04	6:30-9 pm (ET)	Manchester	**Cumberland Valley:** Bell, Clay, Harlan, Jackson, Knox, Laurel, Rockcastle, Whitley **Kentucky River:** Breathitt, Knott, Lee, Leslie, Letcher, Owsley, Perry, Wolfe	Clay County High School 415 Clay Co. High Road Manchester
10-14-04	6:30-9 pm (ET)	Lexington	**Bluegrass:** Anderson, Bourbon, Boyle, Clark, Estill, Fayette, Franklin, Garrard, Harrison, Jessamine, Lincoln, Madison, Mercer, Nicholas, Powell, Scott, Woodford	Henry Clay High School 2100 Fontaine Road Lexington
10-19-04	6:30-9 pm (ET)	Ashland	**FIVCO:** Boyd, Carter, Elliott, Greenup, Lawrence **Gateway:** Bath, Rowan, Menifee, Montgomery, Morgan	Paul Blazer High School 1500 Blazer Boulevard Ashland
10-25-04	6:30-9 pm (CT)	Paducah	**Purchase:** Ballard, Calloway, Carlisle, Fulton, Graves, Hickman, Marshall, McCracken	Lone Oak High School 225 John E. Robinson Avenue Paducah
10-26-04	6:30-9 pm (CT)	Madisonville	**Pennyrile:** Caldwell, Christian, Crittenden, Hopkins, Livingston, Lyon, Muhlenberg, Todd, Trigg **Green River:** Daviess, Hancock, Henderson, McLean, Ohio, Union, Webster	Madisonville North Hopkins High School 4515 Hanson Road Madisonville
10-27-04	6:30-9 pm (CT)	Glasgow	**Barren River:** Allen, Barren, Butler, Edmonson, Hart, Logan, Metcalfe, Monroe, Simpson, Warren **Lake Cumberland:** Adair, Casey, Clinton, Cumberland, Green, McCreary, Pulaski, Russell, Taylor, Wayne **Lincoln Trail:** Breckinridge, Grayson, Hardin, Larue, Marion, Meade, Nelson, Washington	Barren County High School 507 Trojan Trail Glasgow

Attachment C

Regional Forum Invitees

Administrative Office of the Courts (judicial branch)
Advocates
Affordability Policy Group
AFL-CIO - leadership list by ADD
Associated Industries of KY
Black Ministers Association (Baptist)
Board Chairs-Independent
Board members of Universities & KCTCS
Board of Student Body Presidents (public)
Board of Student Body Presidents (independent)
Building Trades Representatives
Centro De Amistad of St. Mary's Basilica
Centro Hispano de Recursos (La Esperanza)
CEO
Chamber of Commerce - local chambers & presidents
Congress of Senate and Faculty Leadership
Council for Vocational Rehab
CPE Inter-Alumni Council
CPE Members
Democratic and Republican party heads
DLAC
Executive Cabinet
Family Resource Centers (regional contacts)
GEAR UP coordinators (ask them to invite parents)
GEAR UP Directors
Governor's Postsecondary Education Nominating Committee
Hispanic Association
Hispanic Association of Lexington
Hispanic Ministry of Lexington
Human Rights Commission
IEG Oversight Committee
Kentucky Association of School Administrators
KEA
Kentucky Appalachian Commission
Kentucky Association of Counties (Judge Executives Only)
Kentucky Bar Association
Kentucky Legal Services
Kentucky Library Association
Kentucky Long Term Policy Research Center Board and staff
Kentucky Magistrates and Commissioners Association
Kentucky Migrant Network Coalition

KHEAA Board

KHEAA Outreach Employees

KIDC
KSBA (all elected board members)

KSBA (superintendents)

KY Adult Ed Contract Fiscal Agents

KY Adult Ed Program Directors

KY Board of Education
KY Farm Bureau - leadership board, education committee

KY League of Cities - elected black officials

KY League of Cities - mayor, city manager, city clerk

KY Press Association

KY PTA

Local P-16 Council

Local Workforce Investment Boards
Migrant Network Coalition

P-16 Council

Partner's for Kentucky's Future

Presidents-Independent

Presidents-KCTCS

Presidents-Public

Prichard Committee
Prison education staff
Proprietary Institutions

Science and Tecnology Corporation

SCOPE

Seamlessness Policy Group

Society for Human Resource Managers

State Conference of NAACP
State Rehabilitation Council, Office of the Blind

State Representatives

State Senators

University of Kentucky-Farmworkers Outreach Program

Urban League of Lexington

Urban League of Louisville

US Congress

Workforce Investment Board

Workforce/Economic Development Policy Group

Attachment D

Regional Forum Format

6:30-6:45 p.m.	Welcoming remarks from Council member or Tom Layzell
6:45-7:15 p.m.	Community/regional needs discussion with audience, facilitator led
7:15-7:45 p.m.	Data presentation by Tom Layzell
7:45-8:45 p.m.	Facilitator-led discussion (small audience) OR Group work at round tables (large audience)
8:45-9:00 p.m.	Concluding remarks from Council member or Tom Layzell

Attachment E

Kentucky Council on Postsecondary Education
2004-05 Strategic Planning Process
Review of Institutional Missions

Statute KRS 164.020 requires the Council to have a statewide strategic agenda and to review, revise, and approve the missions of the state's universities and the KCTCS. Statutes KRS 164.350, KRS 164.125/131, and KRS 164.810/815 require boards of trustees and regents to review their institutional missions to ensure consistency with the statewide strategic agenda.

Objectives

- To develop a set of mission parameters for each public postsecondary institution in Kentucky that recognizes each institution's distinctive role in the system, identifies common elements of similar institutions, and collectively addresses the needs of the Commonwealth as articulated in the public agenda for Kentucky's postsecondary education system.

- To conduct a Council review of the missions of each public postsecondary institution in Kentucky to ensure that each mission statement is in accordance with an established set of mission parameters for that institution. For any mission statement that is not aligned with the Council's approved mission parameters, the institution will be asked to propose revisions to the Council for approval.

Linkage with Strategic Planning Process

The 2004-05 strategic planning process will result in the following documents: public agenda, statewide action plan, and campus action plans for each of the nine public institutions, the independent sector, and the Council. Each campus action plan for the public institutions will include the following three components:

- Mission Parameters
- Priorities for Action (replacing the one-pagers we now have that link each institution's strategic plans with the public agenda, statewide action agendas, and HB 1 goals)
- Performance indicators that measure institutional progress in implementing the public agenda, statewide action agenda, and HB1 goals

General Process

Discussions among the Council staff and institutional presidents and between the Council president and Council members will result in a set of mission parameters for each institution. Once parameters are defined, the Council staff will review each institution's mission statement for conformance to the parameters and will identify any inconsistencies. In cases where the statements conform to the parameters, the Council would approve the current statements with either no or

minimal editorial changes. In cases where inconsistencies are identified, the institution will be asked to undergo a process on campus to revise the mission statement within a specified period of time. Proposed changes would be reviewed by the respective institutional governing board and then submitted to the Council for approval.

Possible Parameters

- Carnegie classification
- Degree level
- Program mix
- Students and other clientele (including admissions selectivity)
- Geographic responsibility
- Research/service/regional stewardship responsibilities
- Collaboration/efficiency

What parameters should be used? Which should be common across similar institutions? How should parameters be differentiated to demonstrate the distinctiveness among institutions?

Proposed Timeline

Mission parameters will need to be in place (at least working drafts) prior to the completion of action plans. A suggested timeline is as follows:

Date	Activity
September 2004	Discuss with presidents
October 2004	Discuss with chief academic officers
November 2004	Continue discussion with presidents and CAOs
December 1, 2004	Present draft to Council Executive Committee
January 12, 2005	Discuss with Council Executive Committee
January 31, 2005	Discuss with Council
February 2005	
March 2005	Council approves mission parameters
April 2005	Council staff notifies institutions not aligned
May 2005	
June 2005	
July 2005	
August 2005	
September 2005	New mission submissions due

Strategic Plan Documents
Discussion Outline

(All document names are working titles only.)

Public Agenda *(4-year shelf life, 4-6 pages in length)*

The public agenda will communicate the critical set of state issues and challenges requiring the sustained attention and capacity of Kentucky's postsecondary education system. It will demonstrate the system's ongoing commitment to improving the lives of Kentuckians and the economic prosperity of the state. The public agenda satisfies the requirement in House Bill 1 (HB 1) for a strategic agenda, which must be reviewed every four years. The document will consist of:

- An introduction explaining its purpose
- A brief history of reform (HB 1)
- The major themes (that will revise or replace the 5 questions)
- Conclusion

To be successful, the public agenda should:

- Be long-term, transcending terms of office, political divisions, institutional loyalties
- Engage all Kentucky colleges and universities – public and independent and two-year and four-year
- Build on current statewide efforts for education reform and on current adult and postsecondary education initiatives directed by the current public agenda
- Encourage a collaborative approach to addressing problems to avoid divisive battles about turf and politics
- Have easily understood benchmarks to gauge progress

Statewide Action Agenda *(4-year shelf life, 14-16 pages in length)*

The statewide action agenda will provide more specifics on how the system will implement postsecondary reform over the next four years, at which time the agenda will be reviewed (in accordance with HB 1). The document will consist of:

- An introduction explaining its purpose
- 2020 Projections (as determined by the NCHEMS analysis)
- For each major theme in the public agenda (e.g., question), a list of key accomplishments since 1998, challenges facing the system, strategies and policy issues to be addressed, and key indicators of progress
- Conclusion which segues to the campus action plans

Regional Priorities *(2-4 year shelf life, 1 per region/ADD, 1 page each)*

These working documents will synthesize key indicator data, information from the regional forums, and other relevant demographic data to highlight the strengths and challenges unique to

each region. They will be used to inform the development of the campus action plans and may or may not be published as part of the strategic plan package.

Campus Action Plans for Public Universities & KCTCS *(2-4 year shelf life, 1 per university, 1 for the KCTCS system, 4 pages in length each)*

The campus action plans will outline what the universities and KCTCS will do to achieve the public agenda and statewide action agenda. The action plans satisfy the requirement in HB 1 for a strategic implementation plan, which must be reviewed every 2 years. These documents will consist of:

- An introduction explaining the purpose
- Mission parameters
- Priorities for action, in response to the public agenda's major themes (e.g., the 5 questions) and HB 1 goals
- Performance measures relevant to the public agenda (i.e., key indicators) and HB 1 goal (campus specific measures)

Independent Sector Action Plan *(2-4 year shelf life, 1 for the system, 4 pages in length)*

The action plan for the independent sector describes how the independent institutions will help advance the public agenda and statewide action agenda. The document will consist of:

- Introduction explaining its purpose
- Priorities for action, in response to the public agenda and institutional goals
- Performance measures (if applicable)

Council Action Plan *(2-4 year shelf life, 6 pages in length)*

The Council action plan will describe what the Council units will do to advance the goals of the public agenda and statewide action agenda. The document will consist of:

- Strategies and initiatives of the CPE over the next 2-4 years
- Strategies and initiatives of the KYVU/VL over the next 2-4 years
- Strategies and initiatives of Kentucky Adult Education over the next 2-4 years

Council on Postsecondary Education
September 19, 2004

Inter-Alumni Council Activities

The Inter-Alumni Council, established nearly a year ago, engages alumni from all Kentucky public institutions working on promoting the value of postsecondary education across the state. The IAC also keeps alumni and others informed concerning the needs of postsecondary education. Mike Foster, IAC chair, will attend the September 19 meeting to update the Council on IAC activities. Members of the IAC are:

Eastern Kentucky University
- Richard A. Perry
- Ken Tippett

Kentucky State University
- Tava Clay
- Valinda Livingston

Morehead State University
- Sylvia Lovely
- Glenn Leveridge

Murray State University
- Chris McNeill
- Darvin Towery
- Mack Bushart

Northern Kentucky University
- John Lucas
- Jamey Ramsey
- Chad Bilz

University of Kentucky
- Franklin H. Farris Jr.
- Charles H. Moore Jr.
- Sandy Bugie Patterson

University of Louisville
- Larry C. Ethridge
- Linda Wallbaum Cauble

Western Kentucky University
- Kevin Brooks
- Tony Sholar
- Sarah Smith Nicholson

KCTCS
- Phillip Bruce Leslie
- Dick Wilson Sr.
- J. Michael Foster

Staff preparation by Sue Patrick

Council on Postsecondary Education
September 19, 2004

Fall 2003-04 Kentucky Adult Education Enrollment

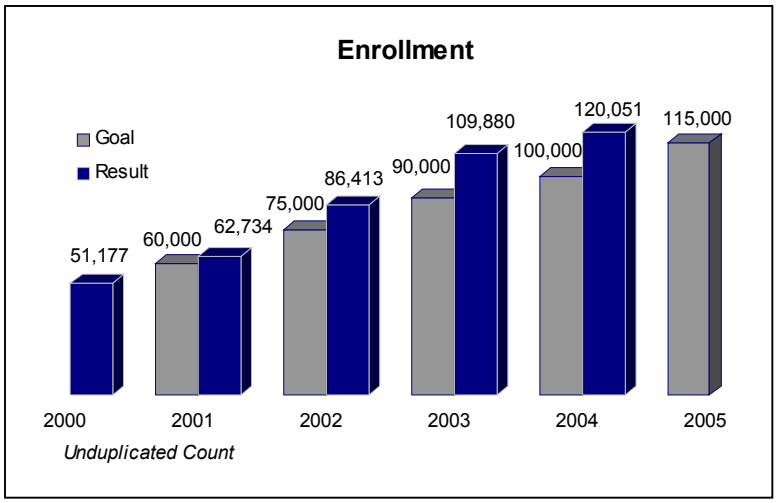
A report on the 2003-04 statewide adult education enrollment and GED attainment will be provided at the September Council meeting. The total enrollment includes data from county basic grants, workforce education, family literacy, distance learning, English as a Second Language, and corrections education programs. Programs meeting or exceeding performance and enrollment goals are eligible for performance incentive awards.

Staff preparation by Cheryl D. King

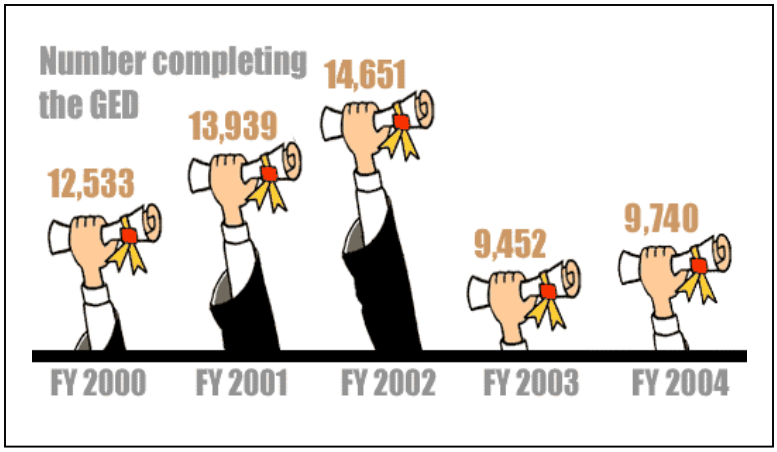
FY 2003-04 Kentucky Adult Education Enrollment

- The record high enrollment of 120,051 in FY 2004 surpasses the enrollment goal for FY 2005.

- Adult education programs in 92 counties met or exceeded their enrollment and performance goals and will share $997,859 in incentive funds to be distributed in FY 2005 (See map on reverse side).

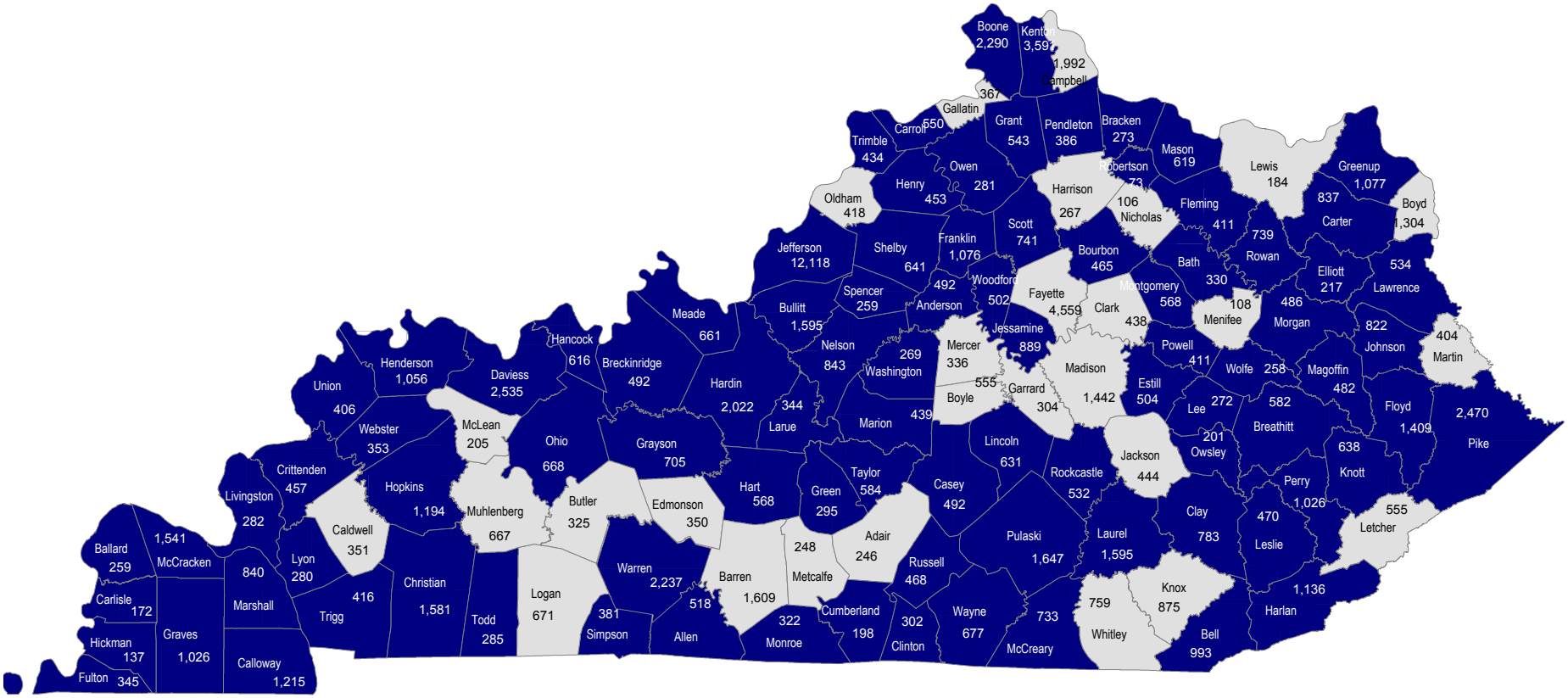


- Kentucky ranked 20th in the U.S. in the percentage of non-high school completers earning a GED in 2002. National rankings from the GED Testing Service are not yet available for 2003.



September 19, 2004

Met or Exceeded Enrollment and Performance Goals for FY 2004



Source: Kentucky Adult Education, Council on Postsecondary Education

September 19, 2004

Council on Postsecondary Education
September 19, 2004

P-16 Council Update

Cabinet Secretary Virginia Fox and representatives from the Council on Postsecondary Education, the Kentucky Department of Education, the Education Professional Standards Board, the Partnership for Kentucky Schools, and several Kentucky postsecondary institutions attended the July 2004 NASH/Ed Trust K-16 Summer Institute in Chicago. They reviewed national data and heard presentations from several states on practices that increase students' postsecondary success and graduation. The annual NASH K-16 meeting provides opportunity for the state teams to outline P-16 goals for the coming year.

At its August meeting, the Kentucky Board of Education approved the expansion of the P-16 Council's membership. The newly expanded P-16 Council will meet September 29, 2004.

Staff preparation by Dianne M. Bazell

Kentucky Board of Education Summary

September 7, 2004 KBE Meeting

The Kentucky Board of Education (KBE) most recently met on September 7, 2004, in a study session format to discuss issues that will affect the contents of the Request for Proposals for the Commonwealth Accountability Testing System (CATS), 2007 and beyond. The RFP will be issued in the spring of 2005; thus the KBE plans to approve it at the February 2-3, 2005, meeting. Specific issues discussed at the September 7 meeting were:

- An overview of the current accountability system – Commissioner Wilhoit reviewed that schools and districts are currently held accountable for the Kentucky Core Content Test, a nationally norm-referenced test (CTBS), the writing portfolios and writing prompts and the alternate portfolio for students with severe to profound disabilities. He then summarized the components of Kentucky's accountability index, calculation of the accountability index, biennial accountability and the CATS accountability growth chart. It was important to refresh everyone's memory on how the current system works as the Board moves into future discussions on whether any part of the accountability system should change, such as the amount different subjects count, whether the weights for writing portfolio and on-demand writing should be equal or if the amount non-academic factors (attendance, dropout, retention and successful transition) count needs to be adjusted, etc.

- Content and student performance standards – At the August 12, 2004, meeting, the KBE gave direction to Kentucky Department of Education (KDE) staff to proceed with the steps necessary to ensure that Kentucky's content standards are defined appropriately as work moves toward development of the next generation of CATS, 2007 and beyond. KDE is currently working with the Core Content for Assessment and performance standards to ensure they are clear, well-defined and organized in such a way to more positively impact teaching and learning. The context of the work must also occur in light of emerging national standards, such as the American Diploma Project, the National Assessment of Education Progress Frameworks, standards required by ACT and SAT, standards set by the National Council of Teachers of Mathematics and the National Science standards. The Board was reminded that this undertaking is not one of developing new standards, but instead it is one of updating to assure we are aligned with national and international standards.

  The next steps include:
  - Small groups of key content-specific KDE consultants will draft a reorganization of the standards.
  - An expanded group, to include higher education and workforce representatives will review the reorganized standards to ensure national/world class standards are met.

- A critical group will review the draft document.
- The draft document will be shared widely for feedback via the Internet.
- Content standards will go to the KBE at the December 8-9, 2004 meeting for approval.

- Writing assessment – The Kentucky Board of Education asked the KDE to convene a Writing Focus Group to examine issues associated with the writing portfolio and to look at ways to improve the assessment of writing in Kentucky. The group is composed of Kentucky teachers, instructional supervisors, district assessment coordinators, principals, faculty from institutions of higher education including community colleges, curriculum supervisors, school-based writing consultants, a library media specialist and president of the state PTA. They have met twice and have produced eight options that the Board briefly reviewed on September 7. It was decided that Board members would study detailed information on the eight options between now and the October 6-7 meeting so that input from the Board can be generated to take back to the Writing Focus Group for their October 20 meeting to help them finalize their work. The KBE will review the final recommendations of the Group at the November 3rd meeting and take final action on this at the December 8-9 meeting.

- Turnaround time for reports: online administration and report delivery and in-state scoring – At the August11-12 KBE meeting, Commissioner Wilhoit introduced the Seven Steps Forward in Assessment that are focused on improving curriculum, assessment and instruction in Kentucky. One of the central problems addressed by the Seven Steps Forward in Assessment is the amount of time it takes to get results from the currently administered state assessments back to schools. At least three of the Seven Steps have the potential to reduce turnaround time: the reorganization of the Kentucky Core Content for Assessment, the use of technology to administer the state test and the use of Kentucky teachers to score open-response items. Turnaround time would be impacted as follows:
    - Further reorganization of the Core Content could reduce the amount of content being measured. If this were the case, it might not be necessary to create so many forms of the assessment (currently there are 6 at each level), which would reduce the amount of open-response items to be scored, the time needed to score them and the time spent on training scorers.
    - The use of computers to administer the assessment and to collect student responses to items offers the potential to reduce production time needed to print booklets and to the degree KDE is able to capture student responses to open-response items, scanning and processing of scanned images may be reduced or eliminated. The objective is to move toward on-line administration and capture student responses as quickly as is feasible.
    - In-state scoring of the assessment by Kentucky teachers would provide professional development to teachers and provide for all items to be scored under standardized conditions at regional sites for

accountability purposes. Released items could be scored directly at the school for student accountability purposes if teachers so choose and they would be able to compare their understanding of the standards to those of the rescores done for accountability purposes at the regional sites.

The Board was apprised that a pilot approach would be used by KDE to investigate the feasibility of going full-blown with on-line assessment and in-state scoring. Below are the work plans for these.

Technological (On-line) Administration
Proposed Work Plan

2004-2005: **Pilot multiple-choice & open-response items on-line with high school students**
Would need 1,200 students per form, per grade
(e.g., 7,200 students: 1/2 on-line: 1/2 paper & pencil)

2005-2006: **Expanded pilot multiple-choice & open-response items on-line with high school & middle school students**
Would need 1,200 students per form, per grade
(e.g., 7,200 students: 1/2 on-line: 1/2 paper & pencil)

Pilot multiple-choice items on-line with elementary school students
Would need 1,200 students per form, per grade
(e.g., 7,200 students: 1/2 on-line: 1/2 paper & pencil)

2006-2007: **On-line – Kentucky Core Content Test (KCCT) – Multiple-Choice & Open-Response – for high schools & middle schools**

On-line – KCCT – Multiple-Choice – elementary schools (pending availability of on-line formative assessments, practice tools, and pilot results)

Paper & Pencil – KCCT – Open-Response – for elementary schools

Proposed Work Plan for In-State Scoring

2005-2006: **Pilot Regional Scoring Sites (8-10 sites)**
2006-2007: **Implement Proposed Model**

- Arts assessment – The KBE was reminded that KRS 158.645 requires that schools must provide "sufficient grounding in the arts to enable each student to appreciate his or her cultural and historical heritage." Since the implementation of CATS, arts and humanities assessment scores have shown gradual improvement, but still consistently remain among the lowest accountability scores across Kentucky. All four of the arts disciplines (music, dance, drama/theatre, visual arts) are assessed at 5th, 8th and 11th grades through a random sampling process.

  The Board was apprised that arts educators in Kentucky have expressed concern that the CATS assessment does not address all three arts processes (creating, performing and responding to the arts) critical to a quality arts education. Only responding to the arts is currently assessed.

  An Arts Task Force is currently meeting on-line and face-to-face so that a set of recommendations can be drafted on how the arts should be assessed and forwarded to the KBE for review in December.

- Practical Living/Vocational Studies Assessment – The September discussion focused on Vocational Studies and the fact that the current Core Content does not fully address all of the skills identified by stakeholders that are needed in order to make successful transition to work or postsecondary education and needs to more fully address career development and life-long learning skills. KDE staff indicated that many of these skills could best be assessed at the school level by educators who have direct contact with students and by those who have numerous interactions with them.

  Options such as a Certificate of Initial Mastery or enhancing the Individual Graduation Plan were discussed as alternative ways to assess these skills. Commissioner Wilhoit intends to convene a task force representing business, industry and education to determine the most critical content needed by all students and to recommend an assessment structure for vocational studies.

  Discussion in the Practical Living area will take place as part of the October KBE meeting.

(Note: Concept papers on each of the issues summarized above that were discussed on September 7 can be found on the Board's web page by going to the KDE website at: www.education.ky.gov .

<u>October 6-7, 2004 KBE Meeting</u>

Items of interest that will be discussed at the October meeting include:

- ✓ On-line assessment
- ✓ In-state scoring
- ✓ Review of options from the Writing Task Force on how best to assess writing
- ✓ Final approval of 704 KAR 7:150, Secondary GED Program

- ✓ Coordinated school health
- ✓ 2005 Kentucky Board of Education Legislative Agenda
- ✓ Approval of facility plans for the Kentucky School for the Blind and Kentucky School for the Deaf
- ✓ Introduction of the new minority superintendent interns and their mentors
- ✓ Early Reading Steering Grant Report
- ✓ Collaborative Center for Literacy Development Report
- ✓ SEEK Transportation Funding Formula
- ✓ Final approval of 702 KAR 1:001, Implementation Guidelines, Kentucky School Facilities Planning Manual
- ✓ Review of 704 KAR 7:120, Home/Hospital

Questions about any items in this report can be directed to Mary Ann Miller, Policy Coordinator, at 502-564-3141 or via email at mmiller@kde.state.ky.us.

Council on Postsecondary Education
September 19, 2004

Report on Fall 2004 Estimated Enrollment

Fall 2004 enrollments, at all levels, are predicted to continue the increases that began with reform in 1998.

Highlights include:

- A record high 231,355 students enrolled at public and independent postsecondary institutions in Kentucky.
- This is an increase of 2,294 students or 1.0 percent over 2003 enrollment.
- Public institutions alone enrolled 200,647 students.

Estimated enrollment growth since 1998:

- Since 1998, total postsecondary education enrollment increased by 46,509 students or 25.2 percent.
- Undergraduate enrollment increased 41,225 students or 25.6 percent.
- The KCTCS showed the largest increase with 29,480 more students. This is an increase of 57.1 percent since 1998.
- Graduate student enrollment growth continued to increase. Public institutions increased 18.3 percent, or 3,188 graduate students, across institutions in a variety of academic programs**.** Independent institutions increased 81.5 percent, or 1,577 graduate students.

Official data will be reported in January. Estimates in prior years have varied from actual enrollments by small amounts. National enrollment data are not yet available for comparison.

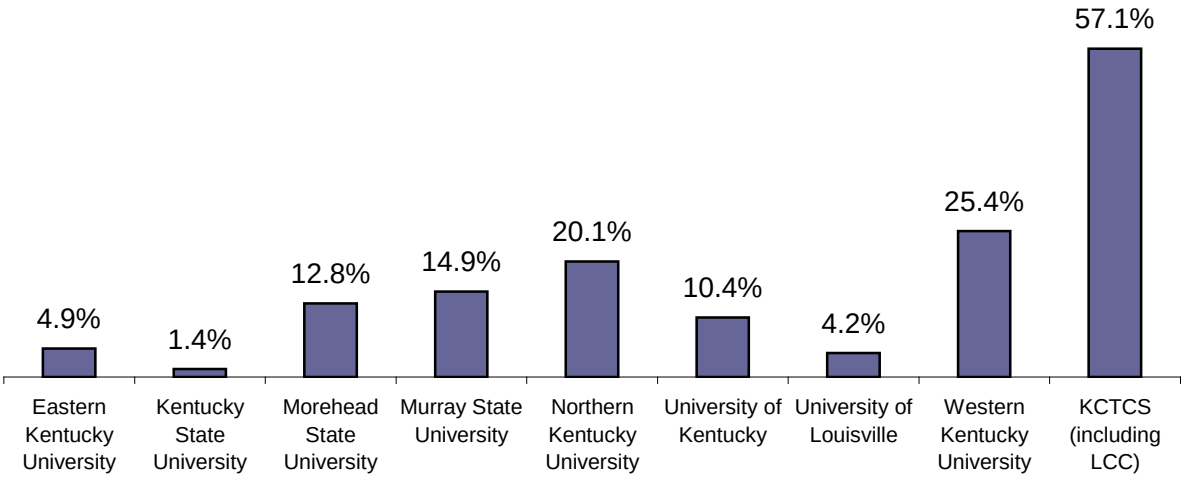
The attached table provides enrollment information, including change statistics, for each public institution.

Staff preparation by Sherri Noxel

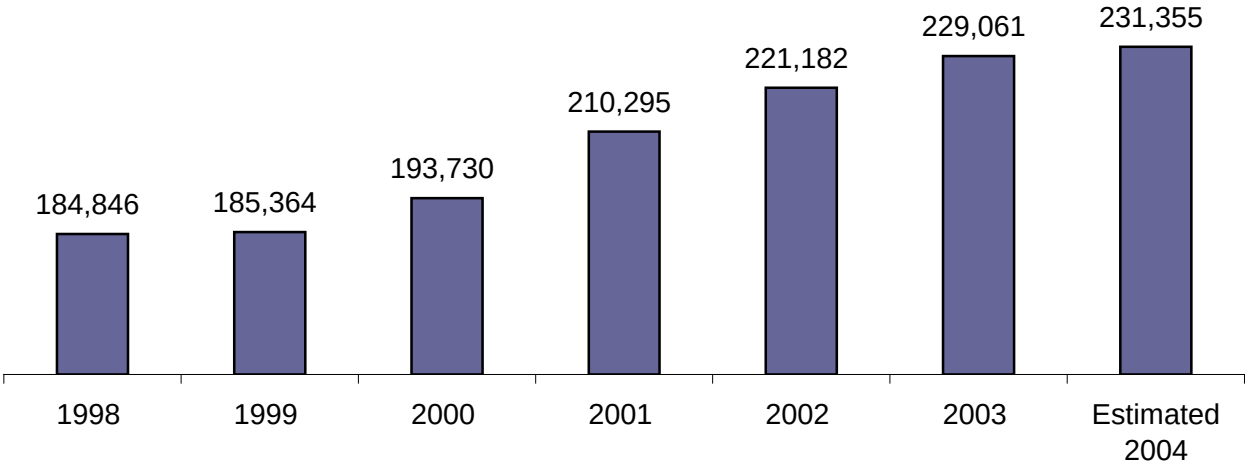
POSTSECONDARY EDUCATION REFORM IN KENTUCKY
POSTSECONDARY ENROLLMENT UPDATE

1998 Enrollment: 184,846
2004 Estimated Enrollment: 231,355
6-Yr Percent Increase: 25.2%

6-Year Total Headcount Enrollment Increase, Public Postsecondary Education Institutions



Total Enrollment Increase in Kentucky Postsecondary Education



September 17, 2004
Source: Council on Postsecondary Education Comprehensive Data Base

KENTUCKY POSTSECONDARY ESTIMATED ENROLLMENT[a]
FALL 2004

	1998 ACTUAL	2003 ACTUAL	2004 ESTIMATED	1-YR CHANGE N	1-YR CHANGE %	6-YR CHANGE N	6-YR CHANGE %
UNDERGRADUATE							
Eastern Kentucky University	13,480	13,567	13,831	264	1.9%	351	2.6%
Kentucky State University	2,205	2,138	2,183	45	2.1%	(22)	-1.0%
Morehead State University	6,743	7,929	7,627	(302)	-3.8%	884	13.1%
Murray State University	7,349	8,385	8,416	31	0.4%	1,067	14.5%
Northern Kentucky University	10,643	12,223	12,305	82	0.7%	1,662	15.6%
University of Kentucky	17,157	18,190	18,820	630	3.5%	1,663	9.7%
University of Louisville	14,647	14,724	14,898	174	1.2%	251	1.7%
Western Kentucky University	12,713	15,798	16,009	211	1.3%	3,296	25.9%
Total Universities	**84,937**	**92,954**	**94,089**	**1,135**	**1.2%**	**9,152**	**10.8%**
KCTCS (including LCC)	51,647	80,695	81,127	432	0.5%	29,480	57.1%
Total Public	**136,584**	**173,649**	**175,216**	**1,567**	**0.9%**	**38,632**	**28.3%**
Independent Institutions	**24,342**	**26,955**	**26,935**	**(20)**	**-0.1%**	**2,593**	**10.7%**
Total Undergraduate	**160,926**	**200,604**	**202,151**	**1,547**	**0.8%**	**41,225**	**25.6%**
GRADUATE							
Eastern Kentucky University	1,922	2,384	2,333	(51)	-2.1%	411	21.4%
Kentucky State University	98	168	152	(16)	-9.5%	54	55.1%
Morehead State University	1,520	1,580	1,694	114	7.2%	174	11.4%
Murray State University	1,554	1,715	1,810	95	5.5%	256	16.5%
Northern Kentucky University	764	1,196	1,281	85	7.1%	517	67.7%
University of Kentucky	5,142	5,881	5,890	9	0.2%	748	14.5%
University of Louisville	4,293	4,795	4,840	45	0.9%	547	12.7%
Western Kentucky University	2,169	2,593	2,650	57	2.2%	481	22.2%
Total Universities	**17,462**	**20,312**	**20,650**	**338**	**1.7%**	**3,188**	**18.3%**
Independent Institutions	**1,934**	**3,234**	**3,511**	**277**	**8.6%**	**1,577**	**81.5%**
Total Graduate	**19,396**	**23,546**	**24,161**	**615**	**2.6%**	**4,765**	**24.6%**
FIRST PROFESSIONAL							
Northern Kentucky University	392	526	581	55	10.5%	189	48.2%
University of Kentucky	1,410	1,408	1,435	27	1.9%	25	1.8%
University of Louisville	1,269	1,306	1,305	(1)	-0.1%	36	2.8%
Total Universities	**3,071**	**3,240**	**3,321**	**81**	**2.5%**	**250**	**8.1%**
Independent Institutions	**120**	**251**	**262**	**11**	**4.4%**	**142**	**118.3%**
Total First Professional	**3,191**	**3,491**	**3,583**	**92**	**2.6%**	**392**	**12.3%**
POST-GRADUATE[b]							
University of Kentucky	685	781	775	(6)	-0.8%	90	13.1%
University of Louisville	648	639	685	46	7.2%	37	5.7%
Total Universities	**1,333**	**1,420**	**1,460**	**40**	**2.8%**	**127**	**9.5%**
TOTAL HEADCOUNT							
Eastern Kentucky University	15,402	15,951	16,164	213	1.3%	762	4.9%
Kentucky State University	2,303	2,306	2,335	29	1.3%	32	1.4%
Morehead State University	8,263	9,509	9,321	(188)	-2.0%	1,058	12.8%
Murray State University	8,903	10,100	10,226	126	1.2%	1,323	14.9%
Northern Kentucky University	11,799	13,945	14,167	222	1.6%	2,368	20.1%
University of Kentucky	24,394	26,260	26,920	660	2.5%	2,526	10.4%
University of Louisville	20,857	21,464	21,728	264	1.2%	871	4.2%
Western Kentucky University	14,882	18,391	18,659	268	1.5%	3,777	25.4%
Total Universities	**106,803**	**117,926**	**119,520**	**1,594**	**1.4%**	**12,717**	**11.9%**
KCTCS (including LCC)	51,647	80,695	81,127	432	0.5%	29,480	57.1%
Public	**158,450**	**198,621**	**200,647**	**2,026**	**1.0%**	**42,197**	**26.6%**
Independent Institutions	**26,396**	**30,440**	**30,708**	**268**	**0.9%**	**4,312**	**16.3%**
Total Enrollment	**184,846**	**229,061**	**231,355**	**2,294**	**1.0%**	**46,509**	**25.2%**

[a]Final fall enrollments will be available January, 2005. Recent estimates have varied from actual enrollments by + or - 2%.
[b]Post-graduate includes post-doctoral students and medical school residents and interns (house staff).

September 17, 2004
Source: Council on Postsecondary Education Comprehensive Data Base

Council on Postsecondary Education
September 19, 2004

CEO Report

The Committee on Equal Opportunities did not meet during the month of August. The CEO will meet at Northern Kentucky University October 18 and will conduct a campus visit at NKU October 18-19.

Status of Partnership with the OCR: The Commonwealth has not been released from the partnership with the U.S. Department of Education's Office for Civil Rights.

Status of The Kentucky Plan: The committee is moving forward to develop a new statewide plan with an expectation of placing a proposal on the Council agenda for action at the November 2005 meeting. Action by the OCR regarding the partnership will be considered when received. The regional forums, scheduled as part of the Council's 2004-05 strategic planning process, will provide opportunities for attendees to offer opinions regarding access and equal opportunity. A workgroup consisting of the Council and institutional staff has been formed to complete the data analysis to support the development of a new statewide plan.

Campus Visits Status Reports*:* The CEO will receive reports from Murray State University and Western Kentucky University regarding the status of implementing the recommendations included in the reports from their campus visits.

Fall 2004 and Spring 2005 Campus Visits: The fall 2004 campus visit will be conducted at Northern Kentucky University October 18-19, 2004. The spring 2005 campus visit will be conducted at the University of Louisville in conjunction with the regularly scheduled February or April meeting.

Program Activities: In October, the CEO staff, doctoral scholars, and mentors will participate in the 2004 Institute on Teaching and Mentoring in Atlanta, Georgia. Several Kentucky institutions will have an opportunity to participate in the recruitment fair during the event.

Staff preparation by Sherron Jackson and Rana Johnson

Council on Postsecondary Education
September 19, 2004

2004-05 Meeting Calendar

Action: The staff recommends that the Council approve the 2004-05 meeting calendar.

After consulting with Council members and reviewing the calendar with Council chair Steve Barger, the following meeting dates for the remainder of 2004 and 2005 are offered for approval.

In addition to the regular meetings of the Council, the Executive Committee will meet to monitor the strategic planning process and the comprehensive funding model review. Policy group meetings will be scheduled by the respective chairs.

November 3, 2004	2:30 – 4:30 p.m.	Executive Committee Meeting
November 7, 2004 November 8, 2004	Afternoon 10 am – 12 noon	CPE Study Session CPE Meeting
December 1, 2004	10 am – 12 noon	Executive Committee Meeting
January 12, 2005	10 am – 12 noon	Executive Committee Meeting
January 30, 2005 January 31, 2005	Afternoon 10 am – 12 noon	CPE Study Session CPE Meeting
March 2, 2005	10 am – 12 noon	Executive Committee Meeting
March 20, 2005 March 21, 2005	Afternoon 10 am – 12 noon	CPE Study Session CPE Meeting
April 13, 2005	10 am – 12 noon	Executive Committee Meeting
May 22, 2005 May 22-23, 2005	12:30 – 2:30 pm 2:30 pm (5/22) – 2 pm (5/23)	CPE Meeting IEG Spring Board Development Seminar
June 5, 2005 June 5-6, 2005	2 – 4 pm 4 pm (6/5) – 2 pm (6/6)	Executive Committee Meeting CPE Retreat
July 17, 2005 July 18, 2005	Afternoon 10 am – 12 noon	CPE Study Session CPE Meeting (annual report from independent institutions)
August 3, 2005	10 am – 12 noon	Executive Committee Meeting
September 18, 2005 September 18-19, 2005	12:30 – 2:30 pm 2:30 pm (9/18) – 2 pm (9/19)	CPE Meeting Governor's Conference on Postsecondary Education Trusteeship
October 5, 2005	10 am – 12 noon	Executive Committee Meeting
November 6, 2005 November 7, 2005	Afternoon 10 am – 12 noon	CPE Study Session CPE Meeting

Staff preparation by Phyllis L. Bailey