

MEMO OF RECORD

Who: Kentucky Council on Postsecondary Education (CPE)
Meeting Type: Dual Credit Advisory Council Work Session
Date: July 23, 2026
Time: 9:00-11:00 a.m. ET (8:00-10:00 a.m. CT)
Location: Virtual meeting via ZOOM

Member Present: Amanda Ellis (CPE), Becky Gilpatrick (KHEAA), Harmony Little (JCTCS), James Catchen (Thomas More), Joel Pace (Morehead State), John Paise (KDE), Sandra Hancock (Christian County Schools)

Members Absent: Angie White (Barron County Schools)

WELCOME

Robin Hebert welcomed members to the meeting and invited them to share updates. John Paise reported excellent attendance at the Kentucky Association of Career and Technical Education Conference held in Louisville, KY, on July 20-23, 2026. Becky Gilpatrick notified the Council of Cindy Bean's transition out of her dual credit role with KHEAA. Future inquiries should be sent to Becky Gilpatrick.

DUAL CREDIT ADVISORY MEMBERSHIP PROTOCOLS

CPE discussed membership protocols and standard procedures that might be included within the current Dual Credit Policy membership guidelines. The following topics were discussed in detail:

- Membership Composition & Representation
- Selection & Appointment Process
- Terms of Service & Vacancy Protocols

Robin Hebert and Amanda Ellis will draft revisions to the current Dual Credit Policy to be shared with members at the September meeting. Additionally, they will investigate and share membership protocols for other CPE-led advisory or education councils.

WRAP-UP AND NEXT STEPS

The Dual Credit Advisory Council currently has 2 vacancies created when members moved out of their former professional or institutional dual credit roles. Sandra Harmon (Christian County Schools) announced her upcoming retirement as of Summer, 2027.

ADJOURNMENT AND NEXT STEPS

The next meeting of the Dual Credit Advisory Council will be held in person at the CPE offices in Frankfort, KY, on Friday, September 4, 2026, from 9:00-11:00 a.m. ET (8:00-10:00 a.m. CT).

The meeting adjourned at 11:00 a.m. ET.