

MINUTES
CPE President Search Committee
May 24, 2018

The CPE President Search Committee held a meeting on Thursday, May 24, 2018 at 10:00 a.m., ET, at the Council offices in Frankfort.

**WELCOME AND
ROLL CALL**

Committee Chair Ron Beal called the meeting to order and welcomed everyone.

The following committee members were present: Ron Beal, Ben Brandstetter, Donna Moore, Robert H. Staat, Sherrill Zimmerman and Michael Benson. Kim Halbauer and Shawn Reynolds did not attend.

The following CPE staff were present: Leslie Brown, Ron Carson, Kara Couch, Heather Faesy, Sue Patrick, and Travis Powell.

**APPROVAL OF
MINUTES**

The minutes of the May 14, 2018 committee meeting were approved as distributed.

**LEVEL 2
REVIEW – RFP
415 1800000164**

The purpose of the meeting was to complete a Level 2 Review on RFP 415 1800000164. Committee members completed the Level 1 Review at its May 14, 2018 meeting.

After a reminder from Mr. Travis Powell, CPE's general counsel, on the process and procedures of the Level 2 Review process, the committee received an oral presentation from submission firm, AGB Search. AGB Search presenters included Managing Principal, Roderick McDavis, and Executive Search Consultants, Jim McCormick, Tom Layzell, and Janice Fitzgerald. Topics covered in the presentation included an overview of the consultants' credentials and backgrounds, proposed timeline and phases within that timeline, the advertisement and interview process, and the final selection and follow-up process. AGB Search answered the committee members' questions throughout the presentation.

Following the presentation, Committee Chair Ron Beal called for a ten minute break.

**COMMITTEE'S
DISCUSSION
AND ACTION ON
NEXT STEPS**

The committee discussed AGB Search's oral presentation and provided a score and comment for the RFP level 2 review. Following that, Mr. Powell confirmed that AGB Search received at least the minimum score to make them eligible to receive a state contract.

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MOTION: Dr. Staat moved that the committee direct the staff to move forward and finalize a contract with AGB Search. Ms. Moore seconded the motion.

VOTE: The motion passed unanimously.

CPE staff stated they would notify the committee when the contract is final, and that they would work to have a contract start date of June 4, 2018. Following that, the firm would be directed to begin work immediately.

ADJOURNMENT The meeting adjourned at noon, ET.

Minutes by:

Heather Faesy, Associate, Board Relations & Special Projects

Approved – June 21, 2018